

Dromana Football & Netball Club (Inc)

Policy Document

Control and Issuing of Best & Fairest Vote Cards

Dromana Football & Netball Club

(Inc)

Purpose

This document is intended as guidelines for the Control & Issuing of Best & Fairest Vote Cards and as such is a Policy Document of the Board of the Dromana Football & Netball Club (Inc).

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Guidelines for Control & Issuing of Vote Cards Duties

1. Discuss all issues relating to allocation of Vote Cards.
2. Provide guidelines for all Vote Card allocations.
3. Compile a list of authorised recipients of Vote Cards
4. Provide recommendations to Board as required.
5. Control allocation of Vote Cards.
6. Report to full Board on Sub-Committee's activities.
7. Maintain written records of any recommendations.
8. Ensure running of meetings comply with –Rules and Procedures for Meetings(Nov 1997)
9. Follow strictly any guidelines laid down by full Board in regards to Issuing of Best & Fairest Vote Cards and attached as Appendices to this Policy.
10. Be responsible for recovery & safe storage of completed Vote Cards.
11. Control counting of Votes.
12. Make available recommendations of any meeting to any Board member upon request.

Make up of Sub-Committee

The sub-committee shall consist of the following:

President, Football Manager/Netball Manager, Recruiting Manager and Senior Coach (If required).

Chairperson

President will act as chair of this sub-committee and in the absence of the President the Football Manager/Netball shall assume the role.

Quorum

Three of the Members of the sub-committee shall constitute a quorum for meetings providing the Football Manager/Netball Manager is one of the three.